

## Part A

### Initial Impact Assessment

**Proposal name**

Investment, Climate Change & Planning: annual fee increase – accident data

**Brief aim(s) of the proposal and the outcome(s) you want to achieve**

Accident data may be requested by developers looking to submit a planning proposal. Fee consistent across SY. Set in principle by the Safer Roads Partnership. We have many requests where the data needs to be cross boundary so a charge comparable is preferred by partners.

**Aim of the proposal:** increase the charge for the provision of accident data in light of increased service costs e.g. pay award and benchmarking with other LAs in the SY Safer Roads Partnership

Setting of fair fees is a principle of the council's financial regulations and annual review is best practice.

**Outcome:** to ensure that the amount the service charge continues to cover our costs and remains consistent across the partnership

**Proposal type**

- Budget       non-Budget

**If Budget, is it Entered on Q Tier?**

- Yes       No

If yes what is the Q Tier reference

**Year of proposal (s)**

- 21/22     23/23     23/24     24/25     other

**Decision Type**

- Coop Exec  
 Committee (e.g. Health Committee)  
 Leader  
 Individual Coop Exec Member  
 Executive Director/Director  
 Officer Decisions (Non-Key)  
 Council (e.g. Budget and Housing Revenue Account)  
 Regulatory Committees (e.g. Licensing Committee)

**Lead Committee Member**

Cllr M Iqbal / Cllr J Grocutt

**Lead Director for Proposal**

William Stewart

**Person filling in this EIA form**

Lorna Jackson / Tracy Hendry

**EIA start date** 22/02/2023

**Equality Lead Officer**

- Adele Robinson
- Bashir Khan
- Beverley Law
- Ed Sexton
- Louise Nunn
- Richard Bartlett

**Lead Equality Objective ([see for detail](#))**

- |   |   |   |   |
|---|---|---|---|
| <input type="radio"/> Understanding Communities | <input type="radio"/> Workforce Diversity | <input type="radio"/> Leading the city in celebrating & promoting inclusion | <input checked="" type="radio"/> Break the cycle and improve life chances |
|---|---|---|---|

**Portfolio, Service and Team**

**Is this Cross-Portfolio**

- Yes
- No

**Portfolio**

[Empty text box]

Is the EIA joint with another organisation (eg NHS)?

- Yes
- No

Please specify

[Empty text box]

**Consultation**

**Is consultation required (Read the guidance in relation to this area)**

- Yes
- No

**If consultation is not required please state why**

Not required to consult on fee increase with customers, in the current climate a review of fees at financial year start is to be expected by the industry. The proposed increased is benchmarked with other authorities in the safer roads partnership who also provide this service, and this consultation has taken place.

**Are Staff who may be affected by these proposals aware of them**

- Yes
- No

**Are Customers who may be affected by these proposals aware of them**

- Yes
- No

**If you have said no to either please say why**

Fees are notified in advance of any work being undertaken. Any work already engaged in will be at the rate advertised when the commission was accepted.

## Initial Impact

Under the [Public Sector Equality Duty](#) we have to pay due regard to the need to:

- eliminate discrimination, harassment and victimisation
- advance equality of opportunity
- foster good relations

For a range of people who share protected characteristics, more information is available on the [Council website](#) including the [Community Knowledge Profiles](#).

## Identify Impacts

**Identify which characteristic the proposal has an impact on tick all that apply**

<input type="radio"/> Health	<input type="radio"/> Transgender
<input type="radio"/> Age	<input type="radio"/> Carers
<input type="radio"/> Disability	<input type="radio"/> Voluntary/Community & Faith Sectors
<input type="radio"/> Pregnancy/Maternity	<input type="radio"/> Partners
<input type="radio"/> Race	<input type="radio"/> Cohesion
<input type="radio"/> Religion/Belief	<input type="radio"/> Poverty & Financial Inclusion
<input type="radio"/> Sex	<input type="radio"/> Armed Forces
<input type="radio"/> Sexual Orientation	<input type="radio"/> Other

## Cumulative Impact

**Does the Proposal have a cumulative impact**

- Yes       No

<input type="radio"/> Year on Year	<input type="radio"/> Across a Community of Identity/Interest
<input type="radio"/> Geographical Area	<input type="radio"/> Other

*If yes, details of impact*

**Proposal has geographical impact across Sheffield**

- Yes       No

*If Yes, details of geographical impact across Sheffield*

**Local Area Committee Area(s) impacted**

- All       Specific

*If Specific, name of Local Committee Area(s) impacted*

## Initial Impact Overview

**Based on the information about the proposal what will the overall equality impact?**

Neutral – incremental fee increase on an existing service where the customer is likely to be commercial e.g. developer.

**Is a Full impact Assessment required at this stage?**  Yes  No

**If the impact is more than minor, in that it will impact on a particular protected characteristic you must complete a full impact assessment below.**

## Initial Impact Sign Off

**EIAs must be agreed and signed off by the Equality lead Officer in your Portfolio or corporately. Has this been signed off?**

Yes  No

Date agreed 08/03/2023

Name of EIA lead officer Ed Sexton

## Part B

### Full Impact Assessment

#### Health

**Does the Proposal have a significant impact on health and well-being (including effects on the wider determinants of health)?**

Yes       No      *if Yes, complete section below*

#### Staff

Yes       No

#### Customers

Yes       No

#### Details of impact

**Comprehensive Health Impact Assessment being completed**

Yes       No

*Please attach health impact assessment as a supporting document below.*

**Public Health Leads has signed off the health impact(s) of this EIA**

Yes     No

**Name of Health  
Lead Officer**

#### Age

**Impact on Staff**

Yes     No

**Impact on Customers**

Yes     No

#### Details of impact

## Disability

### Impact on Staff

Yes       No

### Impact on Customers

Yes       No

### Details of impact

## Pregnancy/Maternity

### Impact on Staff

Yes       No

### Impact on Customers

Yes       No

### Details of impact

## Race

### Impact on Staff

Yes       No

### Impact on Customers

Yes       No

### Details of impact

## Religion/Belief

### Impact on Staff

Yes       No

### Impact on Customers

Yes       No

### Details of impact

## Sex

### Impact on Staff

Yes       No

### Impact on Customers

Yes       No

**Details of impact**

**Sexual Orientation**

**Impact on Staff**

Yes       No

**Impact on Customers**

Yes       No

**Details of impact**

**Gender Reassignment (Transgender)**

**Impact on Staff**

Yes       No

**Impact on Customers**

Yes       No

**Details of impact**

**Carers**

**Impact on Staff**

Yes       No

**Impact on Customers**

Yes       No

**Details of impact**

## **Voluntary, Community & Faith sectors**

### **Impact on Staff**

Yes       No

### **Impact on Customers**

Yes       No

### **Details of impact**

## **Partners**

### **Impact on Staff**

Yes       No

### **Impact on Customers**

Yes       No

### **Details of impact**

## **Cohesion**

### **Staff**

Yes       No

### **Customers**

Yes       No

### **Details of impact**

## **Poverty & Financial Inclusion**

### **Impact on Staff**

Yes       No

### **Impact on Customers**

Yes       No

### **Please explain the impact**



**Impact on Staff**

Yes       No

**Impact on Customers**

Yes       No

**Details of impact****Other**

*Please specify*

**Impact on Staff**

Yes       No

**Impact on Customers**

Yes       No

**Details of impact**

## Action Plan and Supporting Evidence

**What actions will you take, please include an Action Plan including timescales**

**Supporting Evidence** (Please detail all your evidence used to support the EIA)

### Detail any changes made as a result of the EIA

**Following mitigation is there still significant risk of impact on a protected characteristic.**    Yes       No

**If yes, the EIA will need corporate escalation? Please explain below**

## Sign Off

**EIAs must be agreed and signed off by the Equality lead Officer in your Portfolio or corporately. Has this been signed off?**

Yes  No

Date agreed

Name of EIA lead officer

**Review Date**